Production Lead

KINGSLAND BAPTIST CHURCH | CENTRAL CAMPUS | KATY, TEXAS

Department: Production
Reports to: Production Director
Position: Full Time

Position Summary

The Production Lead oversees technical production for worship services and ministry events at our Central Campus, with primary responsibility for The Courts. This position provides hands-on leadership in audio, video, lighting, and production systems while ensuring technical excellence, reliability, and smooth execution of English and Spanish services. Working under the direction of the Production Director, this role supports technical operations, equipment maintenance, troubleshooting, and campus-wide production needs.

Key Responsibilities

- Lead production preparations, rehearsals, and service execution in The Courts. Coordinate with the audio engineer and others involved in weekend services.
- Provide technical support across Central Campus for ministries and events, including audio, video, lighting, presentation systems, and related equipment.
- Troubleshoot issues, perform routine maintenance, complete system updates, and keep production spaces and equipment organized and ready for use.
- Operate or assist with production systems when needed, including lighting programming, video, presentation, streaming, and basic audio support.
- Prepare and manage LED wall content, videos, lyrics, and other service media. Help coordinate Spanish video translation and captions, ensuring content is reviewed before use.
- Recruit, train, schedule, and support production volunteers serving in The Courts. Help maintain clear expectations and consistent production practices.
- Assist with technical planning and production support for Christmas, Easter, Kamp, VBS, conferences, podcasts, and other church events.
- Keep basic technical documentation current and assist with purchasing, receipts, equipment research, and projects assigned by the Production Director.

Leadership and Teamwork

- Work under the direction of the Production Director and follow the department's priorities, technical standards, and plans.
- Communicate regularly about service needs, schedules, technical concerns, equipment issues, and upcoming projects.
- Work closely with Worship, Spanish Ministry, Creative, Operations, contractors, and production team members to support services and ministry events.
- Take initiative, use good judgment, and be willing to step into hands on technical work wherever support is needed.

Qualifications

- Experience in live production, church production, broadcast, or a related technical field.
- Practical knowledge of audio, video, lighting, and presentation systems, along with the ability to troubleshoot problems.
- Good communication and organization skills, with the ability to lead others and remain calm during live services.
- Experience with Spanish language production or translation is helpful. Fluency in English and Spanish is preferred.